

NOTICE FOR EXPRESSION OF INTEREST

NO.F.1(36)-SFMCC/NKK/2007 Dated, Agartala, the August,2017.

A Expression of Interest is inviting from the C & AG empanelled Audit firms of the state for Audit of Accounts of Tripura State Computerisation Agency (A Society of Director, Information & Cultural Affairs, Gandhighat, Agartala.

Terms & conditions:-

1. Chartered Accountant firms those are empanelled with C & AG for the year 2016-2017.
2. The firms having HO/Local Branch office at Agartala.
3. HO/Branch office must exist in Tripura for not less than 3(three) years as per the ICAI Certificate.
4. The firms those are interested to be appointed will have to quote fees and Taxes as per the format given at Annexure 1. Work will be awarded to the lowest bidder as per the total quoted price.
5. As the auditor once appointed can continue for another 1(one) year subject to satisfaction of the performance. However, contract may be extended for maximum 2(two) years as per prevailing rate.
6. In case, same audit fee is quoted by two or more CA firms, the selection of auditor shall be done considering the following factors – (i) Past experience in handling cost works. (ii) Turnover of the firms.
7. Agency should undertake the audit of accounts for the Financial year 2014 – 15, 2015-16, 2016-17 Rs.1.20 lakh.
8. To give comments and observations on accounting records, systems and internal controls.
9. To identify specific deficiencies and area of weakness in the system.
10. To undertake the auditing works including submission of Audit Report along with Annual Accounts comprising Receipts & Payments Account, Income & Expenditure Account & Balance Sheet along with relevant schedules should be submitted within 1(one) month from the date of issuing engagement order.
11. Firm shall have to depute appropriate no of team members to undertake the auditing for timely submission of audited reports.
12. Copy of Firm Registration certificate issued by ICAI, Empanelment No. with C & AG, Experience Certificate, Firm PAN No. and GST Registration Certificate (if available) should be furnished.
13. The interested Agency may drop the Expression of Interest at the office of the undersigned on or before 26/08/2017 by 3 P.M.
14. The society reserves the right to reject any or all Expression of Interest without assigning any reason.

Member Secretary